

# Bellendena Small Grants Scheme

[www.bellendenagrants.org](http://www.bellendenagrants.org)

Please complete both sides of this form and email it to: [bellendena@iinet.net.au](mailto:bellendena@iinet.net.au)

*The Bellendena Small Grants Scheme provides grants up to \$5000 for projects mostly undertaken in Tasmania, Australia. Like Bellendena montana, the endemic Tasmanian alpine wildflower after which it is named, the scheme is small yet adds beauty and diversity, making our world a better place.*

*Bellendena seeks projects that find it difficult to access funding. We are particularly interested in helping to fund indigenous projects, arts and culture, asylum seekers and refugees, and community development.*

*The scheme is simple. The application form is straightforward, short and should include your best itemised estimate of your costs. Requests for the maximum amount (\$5000) must be convincingly justified. Funding decisions will be made very promptly. If we are interested, we will probably want to meet to discuss it - but we don't want to take up any more of anyone's time than is necessary.*

*So, if you want a small amount of money for something worthwhile and you don't want to spend the next week applying for it, give this a try!*

*Remember, you must use this form.*

**Applicant's name:**

**Postal address:**

**Email address:**

**Phone number:**

**Description of proposed project (the “Project”):**

Funds (max. \$5000) requested from Bellendena Small Grants Scheme (“the Funder”): \$

## **Release and Indemnities**

The Applicant releases the Funder from, and agrees that the Funder is not liable for, any losses, penalties, damages, charges, costs and expenses (including economic loss) sustained or incurred by the Applicant in respect of or arising out of the Project.

With effect from, and in consideration of, the Funder's payment to the Applicant of the Agreed Funds (defined below), the Applicant must indemnify and hold indemnified the Funder from and against all actions, claims, demands, losses, penalties, damages, charges, costs and expenses which the Funder may sustain or incur in respect of, in connection with, or arising out of any act or omission of the Applicant or any of the Applicant's agents in connection with any activity in relation to the Project, including (but not limited to) any combination of:

- loss, destruction, or damage to real or personal property;
- injury to, or disease or death of any person; or
- any economic loss incurred by any person,

caused by or arising out of the Project.

Each indemnity above survives the completion or abandonment of the Project and is separate from the Applicant's other obligations to the Funder. An indemnity may be enforced before the Funder incurs a loss or makes a payment. Each indemnity is not to be limited by reference to any other indemnity.

Nothing in this agreement limits the generality of anything else in it.

*To be signed by the Applicant at the time of the application:*

If the Project is funded, I agree to submit a one-page (A4) report on the Project's outcomes when it ends.

Name:

Date:

Signature:

*To be completed on acceptance of the application for funding in the amount below:*

Agreed Funds: \$

Date final report:

Name:

Date:

Signature:

## How to Fill in the Application Form – Read this very carefully

There are several ways to fill in the application form:

- print out the form, fill it in by hand and mail it to me,
- print out the form, fill it in by hand, scan it and email it to me *as a JPG or PDF file*,
- print out the form, use a word processor to generate your text, print this out too, glue the printed bits onto the application form and mail it to me,
- print out the form, use a word processor to generate your text, print this out too, glue the printed bits onto the application form, scan it and email it to me *as a JPG or PDF file*,
- edit the application form using your favourite PDF editor (there are several free ones on the web) and email it to me *as a PDF file*,
- *as a very last resort*, try importing the application form (a PDF file) into Word (it probably won't work!), edit it and email it to me *as a PDF file*.

Now here is the important part so please *read it carefully*:

I don't mind if you send me a hardcopy or electronic application - but it *must look exactly like* this with your own words on it. Keep it short - no extra sheets of paper! If you do not do this, I will ignore your application - I won't even reply.

My apologies if the above sounds bureaucratic, but there is a very good reason for having this standard application form - it contains a carefully worded RELEASE AND INDEMNITIES section which is agreed by the applicant when he/she signs the form. Changing the structure of the form (e.g. by retyping parts of it, or allowing it to be mangled by Word) may well remove any protection afforded by the RELEASE AND INDEMNITIES section.